**Kedar Clarke**

20 Constabulary Street, Carenage, Port of Spain., Trinidad and Tobago - 1- 868-268-1072

[kedar\_clarke@hotmail.com](mailto:kedar_clarke@hotmail.com)

**PROFESSIONAL SUMMARY**

College student keen to commence career promoting equitable and sustainable economic development. Acknowledged for organization and leadership skills, strengths in communicating complex information in non-technical terms, and inherent enthusiasm for analyzing and resolving challenging problems. Demonstrated ability to gain trust of those in leadership. Exemplary interpersonal and communication skills

**EDUCATION**

The University of the West Indies; BSc Management Studies 2012 –Present

Pre University School 2011-2012

Herbert Morrison Technical High  2006-2010

**QUALIFICATION**

CXC

English language

Mathematics

Social studies

Principle of business

Caribbean history

CAPE

Sociology unit 1 and 2

Management of business unit 1 and 2

**SKILLS**

* Writing skills (experience with compiling data and writing reports)
* Analytical and Critical Thinker: good problem solving instincts
* Adept at Public Speaking, Organizing, and Mentoring
* Proficient with Microsoft Office Utilities (Word, Excel, PowerPoint)
* Certified Event Manager; Institute of Caribbean Studies, University of the West Indies

**HONOURS AND AWARDS**

* Outstanding Contribution to Culture; University of the West Indies 2016
* M.V.P Intramural Football [Elsa- Leo Rhynie "Towers" Hall, UWI Mona] 2015-2016
* M.V.P Intramural Volleyball [Elsa- Leo Rhynie "Towers" Hall, UWI Mona] 2014- 2015
* M.V.P Intramural Badminton [Elsa- Leo Rhynie "Towers" Hall, UWI Mona]2014- 2015
* Sportsman of the Year [Block B, Taylor Hall, UWI Mona] 2014
* Sports Award [The University of the West Indies] 2013
* Sportsman of the Year [Taylor Hall, UWI Mona] 2013
* Freshman of the Year [Taylor Hall, UWI Mona] 2013
* Freshman of the Year [Block B, Taylor Hall, UWI Mona] 2013

**EMPLOYMENT HISTORY**

**Phillip Sherlock Centre for Creative Arts UWI Mona** June 2013- Present

Stage manager, lighting designer and sound technician

**ViroChem Janitorial Services Company, Trinidad** July- August 2014

**Office of Students’ Services and Development** Sept 2012 – May 2013

Lab Technician (Commuting Students Lounge)

**Office of the Guild of Students** Jan 2013- May 2013

Gym Instructor (UWI Gym) Sept 2015- May 2016

**Peak Bottling** June 2011- Aug 2011

Research and Marketing Agent

**Commuting Students Office** Jan 2010- March 2012

Basketball Coach

The University of the West Indies

**Customers Service Representative** July 2009- Aug 2009

Heart Trust NTA Montego Bay

**REFERENCES**

Available upon request